

Two exciting job opportunities at EcoSikh

May 2010

Job opportunity 1: Project Manager for initial one-year contract based in Delhi, India

Skills and requirements

The candidate should:

- Be passionate about the environment
- Have a demonstrable knowledge of the economics of sustainability, or sustainable technology, in order that they have a realistic grasp of what ecological goals are possible, how to achieve them and in what time
- Be fluent in Punjabi and English
- Be a resident of India or have a full-time work permit
- Be an active member of the Sikh community
- Be a motivated self-starter, able to make and keep their own deadlines
- Be diplomatic, personable and possess excellent communication skills
- Have a high level of written and computing skills, and in particular be confident using Microsoft Word, Excel, Powerpoint etc, as well as have experience working on websites
- Possess a high level of personal organisation as well as the ability to organise many people e.g. if holding a conference/ festival/ event
- Be resourceful in all areas so that if they need help, they know how and where to find it
- Be well-connected

Additionally:

- They must be able to obtain a visa for China when necessary
- They must meet representatives from the Alliance of Religions and Conservation in India in summer 2010

Job description

This (initially one-year) position, based in Delhi, will require the candidate to drive the EcoSikh project to the next level. They will assist the president of the Sikh Council on Religion and Education (SCORE) in his role as ambassador of EcoSikh, and act as a liaison between the Alliance of Religions and Conservation (ARC), SCORE, and the wider Sikh community both in the Punjab and the diaspora.

Additionally, they will liaise between Sikh religious leaders, representatives of other religions, governmental officials, local councils, and representatives from the United Nations Development Programme (UNDP) and other secular

bodies. They will also be in regular contact with their Washington-based counterpart.

A very specific example of liaising, or in this case facilitating partnerships between religious and secular bodies, will be spearheading the greening of Amritsar. Under the ARC/UNDP “Green Pilgrim Cities” programme, Amritsar is to become a pilot eco-city; a model for not only other Sikh cities to follow but also for pilgrim cities of other religions.

The plan is for this project to be launched at the ‘Sacred Land: Greening Sacred Mountains, Forests and Cities’ conference in China (dates to be confirmed). At this conference the candidate will present a detailed, logistical plan of how the greening of Amritsar will come about, following discussions with the relevant people, organisations and experts.

Remuneration: the successful applicant will receive the equivalent of around US \$13,000 per annum for the initial term.

Job opportunity 2: Six-month – one-year internship based in Washington DC, USA

Skills and requirements

The candidate should:

- Be a US resident or have a US working permit
- Have a high level of computing skills and in particular be confident using Microsoft Word, Excel, Powerpoint etc, as well as have experience working on websites
- Have a passion for the environment
- Have a strong understanding of Sikh issues
- Have written skills of an exceptionally high level
- Be diplomatic, personable and possess excellent communication skills
- Be fluent in English and Punjabi
- Understand some of the technical ways of protecting the environment.

Job description

This six-month – one year position based in Washington will require the candidate to assist the president of the Sikh Council on Religion and Education (SCORE) in his role as ambassador of EcoSikh, and act as a liaison between the Alliance of Religions and Conservation (ARC), SCORE, and the wider Sikh community both in the Punjab and the diaspora.

Specifically, they must ensure the immediate uptake of EcoSikh’s presence in the media, bringing its activities to media attention in collaboration with their Delhi-based counterpart. The candidate must build on the work already done on the EcoSikh website, adding to its content and ensuring that it becomes a

frequently updated hub of communication, ideas and resources. Note: there must be an English and a Punjabi version of this website.

The candidate will be responsible for the writing and distributing of an EcoSikh Newsletter on a regular basis, which will circulate amongst an ever-growing contact database. They will drive EcoSikh's presence in the media, sending out press releases of important EcoSikh events and managing the external media's access to photos and information.

Additionally, the candidate will liaise between their counterpart in Delhi, Sikh religious leaders, representatives of other religions, governmental officials, local councils, and representatives from the United Nations Development Programme (UNDP) and other secular bodies.

They will use these six months – one year to set up a structure that facilitates the free-flow of ideas and resources across the Sikh community so that the EcoSikh plan can really take off from the ground and with grassroots support. After the establishment of this structure it should be easy for others to continue to use and update.

Remuneration: this is an internship position. The successful applicant will receive an honorarium of \$5,000 for the initial six-month period.

Application Process

Please send a full CV and covering letter stating why you are interested in the position you have applied for, and what special qualities/ skills you can offer, to: ecosikh@gmail.com.

The deadline for application is Sunday 6th June 2010